



## Application for Booking Clubhouse Facilities

Name of Organiser \_\_\_\_\_

Correspondence address

Telephone

Organisation (if appropriate)

Name of Horsforth Golf Club Member Attending

Date of Function

Type of Function

What type of entertainment (if any)

Numbers expected

**Maximum Numbers per room:**

**Annexe - 12**

**Meeting - 20**

**Dining Room - 55**

**Lounge - 150**

Start time ..... Finish time .....

Meal required at ..... am/pm

Signed

Party organiser ..... Date .....

To help with our marketing please tell us how you heard about us?

The relevant room hire fee is required to secure this booking, should numbers increase to exceed the maximum for the room booked, an additional fee will be required before the function can be transferred to a larger room. Please note this is a room hire fee for the use of our facilities and **is in addition** to the catering fee.

**Please ensure all those attending your party are aware of our code of dress and that the use of mobile telephones is strictly forbidden within the Clubhouse.**

Your booking is not confirmed until the hire fee and completed form are received and you have written confirmation from us.

***We look forward to welcoming you to Horsforth Golf Club and trust your visit will be enjoyable***

You will receive written confirmation of the booking but please be aware this may take a little while as Management Council approval may be required and Meetings are held the last Wednesday of every month.